

Product: CGM DAQbilling

Version: 4.0.14

Release Date: March 2014

Customer Support: Contact the Help Desk at (800) 359-0911 option 5 with any questions.

Introduction

This document contains information regarding the current DAQbilling release.

New Features and Enhancements

ICD10 Adjustments

The approaching deadline of October 1, 2014 to enable the use of ICD 10 Codes in claims moved us to make specific changes in the DAQbilling product.

The new look of the Encounter menu:

Encounter [003] MARGE J O'SIMPSON Birth: 2/5/1960 Age: 54 years

No. 003 Encounter 19180 Claim Date 2/7/2014 Date of Service 10/1/2014

Provider 2 Charlotte B Cunningham-Rundles**** MD PhD

Primary AARP (18) Location Mount Sinai Hospital (2)

Secondary ICD Type ICD10

Tertiary

Diag Codes 1 A000 2 A001 3 A009 4

5 6 7 8

9 10 11 12

Primary Onset Date

☐ Review ☒ Bill Electronic ☒ Default Accept Assignment

Ready to Post **Expected Copay = \$20.00**

| Claim Information | | Additional Information | | Billing Information | | Messages | | | | | | | | |
|------------------------------|-------|------------------------|-----------|---------------------|----|----------|----|----|-------|-----|-----|-------|----------|------------|
| Description | Proc | Add | From | To | M1 | M2 | M3 | M4 | DX | POS | TOS | Units | Pat Resp | Charge |
| 1 COMPREHENSIVE OFFICE VISIT | 99215 | | 10/1/2014 | 10/1/2014 | | | | | 1;2;3 | 11 | 1 | 1 | 0.00 | 200.00 |
| 2 OFFICE/OUTPATIENT VISIT, | 99214 | | 10/1/2014 | 10/1/2014 | | | | | 1;2;3 | 11 | 1 | 1 | 0.00 | 300.00 |
| 3 OFFICE/OUTPATIENT VISIT, | 99213 | | 10/1/2014 | 10/1/2014 | | | | | 1;2;3 | 11 | 1 | 1 | 0.00 | 275.00 |
| 4 OFFICE/OUTPATIENT VISIT, | 99212 | | 10/1/2014 | 10/1/2014 | | | | | 1;2;3 | 11 | 1 | 1 | 0.00 | 125.00 |
| 5 OFFICE/OUTPATIENT VISIT, | 99211 | | 10/1/2014 | 10/1/2014 | | | | | 1;2;3 | 11 | 1 | 1 | 0.00 | 100.00 |
| 6 | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | \$0.00 | \$1,000.00 |

Internal Notes Print Notes Patient Notes

I'm here

New Line Item Line Item Add Procedure Group

Print Options ☐ Super Bill ☐ Statement ☐ AEN ☐ HCFA ☐ Display transfer dialog when encounter is saved

Lookup Delete Edit Diagnosis Code Edit Patient Scans Make Payment OK Cancel

- The ICD Type has been added to the Encounter menu to determine if either ICD 9 or ICD 10 Diagnosis Codes will be used in the Encounter.

- GEM (General Equivalency Mapping) allows the User to go to the ICD GEM Search menu. The User uses the ICD Type to determine which ICD Codes will be searched in the ICD GEM Search menu. If the ICD Type is ICD 10, then the ICD GEM Search menu will search by ICD 9 for equivalent ICD 10 Codes. If the ICD Type is ICD 9, then the ICD GEM Search menu will search by ICD 10 for equivalent ICD 9 Codes.

ICD GEM Search window:

- Diagnosis Code menu: The ICD Type was added to allow the User to see which ICD Code version is currently being seen, either ICD 9 or ICD 10. The ICD Type changes automatically depending on which code is visible.

- Procedure Group: The ICD Type and GEM were added to this menu to allow the User to properly set up Procedure Groups using either ICD 9 or ICD 10 Codes.

Procedure Group [100]

No. Description

ICD Type

Diag 1 Paratyphoid fever A

Diag 2 Paratyphoid fever B

Diag 3 Paratyphoid fever C

Diag 4 Paratyphoid fever, unspecified

| Proc | Mod 1 | Mod 2 | Mod 3 | Mod 4 | POS | TOS | NDC | Units | Diag |
|-------|-------|-------|-------|-------|-----|-----|-----|-------|------|
| 99213 | | | | | 11 | 1 | | 1 | 12 |
| 99215 | | | | | 11 | 1 | | 1 | 34 |

Diagnosis Pointers

- The user may edit the Diagnosis Pointers in the DX Point column by using any of the available Diagnosis Codes used in the Encounter.

Encounter [003] MARGE J O'SIMPSON Birth: 2/5/1960 Age: 54 years

No. Encounter Claim Date Date of Service

Provider Charlotte B Cunningham-Rundles**** MD PhD

Primary Location

Secondary ICD Type

Tertiary Diag Codes

☐ Review ☒ Bill Electronic ☒ Default Accept Assignment Primary Onset Date

Claim Information

| Description | Proc | Addl | From | To | M1 | M2 | M3 | M4 | DX | POS | TOS | Units | Pat Resp | Charge |
|----------------------------|-------|------|-----------|-----------|----|----|----|----|---------|-----|-----|-------|----------|--------|
| 1 COMPREHENSIVE OFFICE VIS | 99215 | | 10/1/2014 | 10/1/2014 | | | | | 3,4 | 11 | 1 | 1 | 0.00 | 200.00 |
| 2 OFFICE/OUTPATIENT VISIT, | 99214 | | 10/1/2014 | | | | | | 1,2,3,4 | 11 | 1 | 1 | 0.00 | 300.00 |
| 3 OFFICE/OUTPATIENT VISIT, | 99213 | | 10/1/2014 | | | | | | 1,2,3,4 | 11 | 1 | 1 | 0.00 | 275.00 |
| 4 OFFICE/OUTPATIENT VISIT, | 99212 | | 10/1/2014 | | | | | | 1,2,3,4 | 11 | 1 | 1 | 0.00 | 125.00 |
| 5 OFFICE/OUTPATIENT VISIT, | 99211 | | 10/1/2014 | | | | | | 1,2,3,5 | 11 | 1 | 1 | 0.00 | 100.00 |
| 6 | | | | | | | | | | | | | | |

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Print Options ☐ Super Bill ☐ Statement ☐ ABN ☐ HCFA ☐ Display transfer dialog when encounter is saved

DX Ptr Line #1. 99215

DX #1:

DX #2:

DX #3:

DX #4:

HCFA 1500

- The HCFA1500 form now requires qualifier codes in Boxes 11B, 14, and 15. Box 11B is now used for a Claim ID.

Encounter [003] MARGE J O'SIMPSON Birth: 2/5/1960 Age: 54 years

No. 003 Encounter 19180 Claim Date 2/7/2014 Date of Service 10/1/2014

Provider 2 Charlotte B Cunningham-Rundles**** MD PhD

Primary AARP (18) Location Mount Sinai Hospital (2)

Secondary ICD Type ICD10

Tertiary

Diag Codes 1 A000 2 A001 3 A009 4 A0100

5 A011 6 7 8

9 10 11 12

Primary Onset Date

Ready to Post Expected Copay = \$20.00

Claim Information Additional Information Billing Information Messages

Referring Provider HCFA Box 14 Qual

First Date of Illness Through

Unable To Work From Through

Hospitalized From Through

HCFA Box 10D

HCFA Box 19

UB04 Bill Type

Outside Lab Fees 0.00

Outside Lab Location NONE

HCFA Box 11B Qual HCFA Box 11B Claim ID

HCFA Box 15 Qual

Condition Related To NONE

Case Number

Authorization No

2nd Authorization No

Additional Info

| Name | Value |
|----------------------|-------|
| Ambulance | |
| Patient Count | |
| Pick-up Loc Address | |
| Pick-up Loc City | |
| Pick-up Loc State | |
| Pick-up Loc Zip | |
| Drop-off Loc Address | |
| Drop-off Loc City | |
| Drop-off Loc State | |
| Drop-off Loc Zip | |

Lookups Delete Edit Referring Provider Edit Patient Scans Make Payment OK Cancel

Expected Reimbursement

- The Allowed column of the Insurance Payment menu will now populate the Expected Reimbursement amount as defined by a Price Level setup, Procedure setup, or ERA.

Insurance Payment [102202]

Payment Type INS - Insurance Check Dep No 971 Deposit 1/14/2014 Payment Date 2/10/2014

Payee/Check Number/Description

Check Amount 0.00 Withholdings 0.00 Additions 0.00 Gross Payment 0.00

Applied 0.00

Unapplied 0.00

Encounter ID 19180 or Patient No or Guarantor ID 0 Fetch

Prompt Before Delete

Use F4 to toggle between grids/F2 to return to the encounter ID field

| Patient No | Patient Name | Location | Encounter | DOS | Start Bal | Payment From | Exp | Transfer |
|------------|---------------|--------------------|-----------|-----------|------------|--------------|-----|-----------------|
| 003 | O'SIMPSON, MA | Mount Sinai Medica | 19180 | 10/1/2014 | \$1,000.00 | AARP | | Transfer Needed |

| Proc (DOS) | Charged | Start Balance | Allowed | Applied | Adjusted | Ending Bal | Adj Code | Adj Group | Adj Reason |
|-------------------|---------|---------------|---------|---------|----------|------------|----------|-----------|------------|
| 99215 (10/1/2014) | 200.00 | 200.00 | 150.00 | 0.00 | 50.00 | 150.00 | | | |
| 99214 (10/1/2014) | 300.00 | 300.00 | 200.00 | 0.00 | 100.00 | 200.00 | | | |
| 99213 (10/1/2014) | 275.00 | 275.00 | 165.00 | 0.00 | 110.00 | 165.00 | | | |
| 99212 (10/1/2014) | 125.00 | 125.00 | 100.00 | 0.00 | 25.00 | 100.00 | | | |
| 99211 (10/1/2014) | 100.00 | 100.00 | 70.00 | 0.00 | 30.00 | 70.00 | | | |

\$1,000.00 \$1,000.00 \$685.00 \$0.00 \$315.00 \$685.00

Lookups Remove Add Adj Notes Review History 1 2 3 P Save and Print OK Cancel

- The Allowed column of the Insurance Payment menu will only populate the field with the Expected Reimbursement amount if the option is chosen on the Practice Settings menu, in the Main tab.

The screenshot shows the 'Practice Settings' dialog box with the 'Main' tab selected. The dialog contains a table with two columns: 'Description' and 'Value'. The following table represents the data visible in the screenshot:

| Description | Value |
|--|-------------------------------------|
| Enforce Onset Date | <input type="checkbox"/> |
| Patient Auto Increment | <input type="checkbox"/> |
| Do NOT allow manual assignment of Patient Number | <input checked="" type="checkbox"/> |
| Default Location NPI | 999666 |
| Date to show in Review History FROM column | Payment Date |
| Line Item Diag Order | <input checked="" type="checkbox"/> |
| Auto-fill Allowed amount from Expected Reimbursement in Payment menu | <input checked="" type="checkbox"/> |

The last row, 'Auto-fill Allowed amount from Expected Reimbursement in Payment menu', is highlighted with a blue background and enclosed in a red rectangular box. At the bottom right of the dialog are 'OK' and 'Cancel' buttons.